



City and County of San Francisco

San Francisco Department of Public Health

Barbara A. Garcia, MPA
Director of Health

MEMORANDUM

DATE: June 3, 2016

TO: The Honorable Members of the Health Commission Finance and Planning Committee

THROUGH: Barbara Garcia *ABC for*
Director, Department of Public Health

FROM: Jacquie Hale, Director, Office of Contract Management and Compliance
DPH Business Office

RE: Request for approval of contracts to be designated as potential sole source, professional services contracts for health, behavioral health, and support services provided by non-profit contractors, as authorized by San Francisco Administrative Code Section 21.42.

Attached for your approval is a list of contracts designated as potential sole source professional services contracts for health, behavioral health, and support services provided by non-profit contractors, as authorized by San Francisco Administrative Code Section 21.42, also referred to as a "DPH Sole Source List."

Chapter 21.42 authorizes the SF Health Commission to designate as sole source, professional services contracts for health, behavioral health and support services provided by non-profit organizations, when recommended by the Department where such services are:

- (1) Unique to the DPH, and
- (2) Consistent with its mission and goals, and
- (3) Require specialized knowledge, training, personnel, facilities or other resources that are known to be provided by a limited number of non-profit contractors.

As usage of the Ch. 21.42 list has evolved, DPH and the Office of Contract Administration have evolved their practical implementation. As of FY15-16, the subject DPH Soul Source List has become the primary basis with which OCA approves sole source contracts with non-profit organizations. The List is composed of non-profit organizations which have current contracts with DPH or have provided services in the past five years.

Policies and procedures have been developed that will be presented to the Committee separately which include criteria for removing an organization from the List, how DPH determines which type of authority to use to establish a sole source contract, the standard length of sole source requests, and examples of common reasons why sole source contracts are needed,

The mission of the San Francisco Department of Public Health is to protect and promote the health of all San Franciscans.

We shall ~ Assess and research the health of the community ~ Develop and enforce health policy ~ Prevent disease and injury ~

~ Educate the public and train health care providers ~ Provide quality, comprehensive, culturally-proficient health services ~ Ensure equal access to all ~

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The following are changes made to the DPH Sole Source List since last year:

Additions		Deletions	
Organization	Reason Added	Organization	Reason Deleted
San Francisco Community Clinic Consortium	Unique services; previously approved under Ch. 21.5	Ark of Refuge	No contract with DPH for more than 5 years
UCSF Dental School	Unique services; allowed for continuation of services after longtime provider terminated contract	Haight Ashbury Neighborhood Council (HANC)	No contract with DPH for more than 5 years

During FY2015-16, DPH has used organizations from the Health Commission approved, Ch. 21.42 DPH Sole Source List to enter into multiple sole source contracts to meet routine sole source needs with the largest additional usage this past year to extend several Behavioral Health Services contracts, pending the completion of new RFPs/RFQ's that will be issued in FY16-17. The table below identifies changes in actual usage of organizations/contracts:

Justification	2014/15	2015/16
Unique services or related to funding	<ul style="list-style-type: none"> - Asian and Pacific Islander Wellness Center - AIDS Emergency Fund - National Alliance on Mental Illness (NAMI) - Native American Health Center - Project Open Hand - San Francisco Mental Health and Education Funds (San Francisco Mental Health Board) - Women's Community Clinic (formerly a program of the Tides Foundation) 	<ul style="list-style-type: none"> - Asian and Pacific Islander Wellness Center - Community Housing Partnership - Mercy Housing California XL - Native American Health Center - Providence Foundation
RFP/RFQ Planned	<ul style="list-style-type: none"> - Jelani, Inc. - Jewish Family and Children's Services - Larkin Street Youth Services - Richmond Area Multi-Services (RAMS) - Seneca Center - San Francisco Suicide Prevention - St. James Infirmary - West Coast Children's Clinic - Regents of the University of California (neonatal, mental health consultation, TB screening/treatment/capacity building, and Young Adult Family Center) 	<ul style="list-style-type: none"> - BHS contractors originally awarded under the 2009 "mega" RFP which required extensions in order to allow more time to plan RFPs which take into account the impact of the Affordable Care Act (75 contractors)

Thank you for your time and consideration. The Department appreciates the Commission's continued support of our efforts to use the authority of Ch. 21.42 appropriately, and we are happy to provide additional information as needed.

Contractor Name	DPH DIVISION OR SECTION / TYPE OF SERVICE									
	Hospital & Hospital Support Services	Transitions	Primary Care	HIV/AIDS Health Services	Behavioral Health; Jail Health	Maternal and Child Health	Other SF Health Network	Environmental Health	Community Health Equity & Promotion	Other Population Health
44 McAllister Associates		X		X			X			
473 Ellis L.P.		X		X			X			
A Better Way					X					
Adolescent Treatment Centers dba Thunder Road					X					
Aguilas										
AIDS Community Research Consortium				X				X		X
AIDS Emergency Fund				X			X	X		X
AIDS Legal Referral Panel				X			X			
of the San Francisco Bay Area				X				X		X
Aldea Children and Family Services				X						
Alta Bates Summit Medical Center				X		X				
Alternative Family Services, Inc.				X						
APA Family Support Services				X			X	X		X
Asian Pacific Islander Wellness Center				X		X				
Asian Perinatal Advocates				X						
Asian Women's Shelter				X						
AsianWeek Foundation				X			X	X		X
Aspiranet				X						
Asthma Resource Center of San Francisco				X			X			X
BAART Behavioral Health Services				X						
BAART Community Healthcare (BCH)				X						
Baker Places		X		X			X	X		X
Bar Association of San Francisco				X			X	X		X
Bay Area Community Resource Center				X			X	X		X
Bay Area Young Positives				X			X	X		X
Bayview Hunter's Point - YMCA				X			X	X		X
Bayview Hunter's Point Foundation for Community Improvement, Inc.		X		X			X	X		X
Bayview Hunter's Point HERC		X		X			X	X		X
Black Coalition on AIDS		X		X			X	X		X
Booker T. Washington Community Services Center				X						X
Boys and Girls Clubs of San Francisco				X						
Breathe California Golden Gate Pub Fifth Prtn				X						
Caduceus Outreach Services				X				X		
California AIDS Intervention Training Center/ Institute for Community Health Outreach		X		X			X	X		X
California Family Health Council				X			X			X
California Institute of Integral Studies				X			X			X
California Pacific Medical Center				X			X			X
California Prostitutes Education Project (Cal. PEP)				X						
Catholic Charities CYO		X		X			X	X		X
Center for Human Development				X						
Center on Juvenile and Criminal Justice				X						
Center to Promote Healthcare Access				X			X			X
Centerforce				X						
Central American Resource Center (CARACEN)				X				X		X
Central City Hospitality House				X						
Children's Council of San Francisco				X						
Chinatown Community Development Center		X		X						
Chinese Hospital-Excelsior Health Services				X			X			
Citizens Housing		X								
City College of San Francisco				X						X
Community Awareness and Treatment Services		X		X				X		X

Contractor Name	DPH DIVISION OR SECTION / TYPE OF SERVICE										Other Population Health
	Hospital & Hospital Support Services	Transitions	Primary Care	HIV/AIDS Health Services	Behavioral Health; Jail Health	Maternal and Child Health	Other SF Health Network	Environ-mental Health	Community Health Equity & Promotion		
Community Housing Partnership		X			X						
Community Initiatives							X				X
Community Music Center of San Francisco	X										
Community Youth Center San Francisco					X						
CompassPoint Nonprofit Services				X							
Conard House		X									
Curry Senior Center		X	X								
Dignity Health/St. Mary's Medical Center			X								X
Dolores Street Community Center		X		X							X
Edgewood Center for Children and Families					X						
Eldergivers	X										
Episcopal Community Services of San Francisco		X									
Families First					X						
Family Service Agency of San Francisco	X			X							X
Family Support Services of the Bay Area				X							
Fort Help, LLC					X						
Fred Finch Youth Center					X						
Fremont Hospital					X						
Friendship House of the American Indian					X						
Girls' After School Academy											X
Glide Community Housing		X									
Glide Foundation		X									X
GP TODCO-A Inc		X									X
Hamilton Family Center											
Harm Reduction Coalition				X							X
Health Initiatives for Youth		X									X
Health Right 360		X									X
Hearing & Speech Center of Northern California	X										
Henry J. Kaiser Family Foundation				X							X
Homeless Children's Network		X									
Homeless Prenatal Program											
Horizons Unlimited of San Francisco							X				
Huckleberry Youth Programs											
Hyde Street Community Services											
Immune Enhancement Project											X
Institute for Community Health Outreach											X
Institute on Aging											
Instituto Familiar de la Raza											X
International Institute of the Bay Area											X
Internet Sexuality Information Services (ISIS)											X
Island View Academy											
Janet Pomeroy Center											
Japanese Community Youth Council											
Jelani House											
Jewish Family and Children's Services											
John Muir Behavioral Health Center											
La Casa de las Madres											
La Raza Centro Legal											X
Larkin Street Youth Center		X									X
Latino Commission											X
Learning Services of Northern California											
Legal Services for Children											
Lighthouse for the Blind and Visually Impaired											X
Lincoln Child Center											
Lutheran Social Services of Northern California		X									X

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Lyon Martin Women's Health Center			X	X			X		X		
Maitri AIDS Hospice				X			X				
Mental Health Association of SF					X						
Mercy Housing California		X	X	X							
Mercy Services Corp.		X									
Metropolitan Community Foundation											
Mills Peninsula Health Services					X			X			
Mission Council on Alcohol Abuse for the Spanish-Speaking					X						
Mission Creek Senior Community		X									
Mission Economic Development Council											
Mission Neighborhood Health Center			X	X			X		X		
Mobilization Against AIDS International								X			
Morrisania West									X		
Moss Beach Homes dba					X						
Aspira Foster and Family Services					X						
Mt. St. Joseph-St. Elizabeth's											
Center for Families in Recovery					X						
NAMI San Francisco					X						
National Council on Alcoholism					X						
Native American Health Center					X						
New College of San Francisco				X			X			X	
NICOS Chinese Health Coalition					X						
North East Medical Services	X		X								
Northern California Presbyterian H&S											
Oakes Children's Center		X			X						
Ohlhoff Recovery Programs					X						
Pacific Institute		X			X						
Parkview Terrace Partners LP		X									
Plaza Apartments Associates		X									
Polaris (Black Infant Health Project)					X					X	
Positive Directions Equals Change					X						
Positive Resource Center					X		X			X	
Potrero Hill Neighborhood House					X						
Progress Foundation					X						
Project Open Hand					X						
Providence Foundation SF		X					X			X	
Public Health Foundation Enterprises (PHFE)					X		X			X	
Quan Yin Healing Arts Center					X						
Rebekah Children's Services					X						
Rebuilding Together - San Francisco											
Regents of the University of California	X		X	X	X		X		X	X	
Richmond Area Multi Services	X		X		X		X				
Rise Institute					X						
SAGE Project					X						
Saint Francis Memorial Hospital	X				X						
Samuel Merritt College	X										
San Francisco AIDS Foundation											
San Francisco Bicycle Coalition		X					X			X	
San Francisco Center for Psychoanalysis					X					X	
San Francisco Child Abuse Prevention Center					X						
SF Community Agencies Responding to Disaster											
San Francisco Community Clinic Consortium	X		X				X			X	
San Francisco Community Health Authority											
San Francisco Food Bank								X		X	

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	Hospital & Hospital Support Services	Transitions	Primary Care	HIV/AIDS Health Services	Behavioral Health; Jail Health	Maternal and Child Health	Other SF Health Network	Environmental Health	Community Health Equity & Promotion	Other Population Health	
San Francisco Lesbian, Gay, Bisexual and Transgender Community Center				X					X		
San Francisco Mental Health and Education Fund					X						
San Francisco Network Ministries		X									
San Francisco Pretrial Diversion					X						
San Francisco Psychoanalytic Institute and Society											
San Francisco Public Health Foundation		X	X	X	X	X	X	X	X	X	
San Francisco Study Center				X	X			X	X	X	
San Francisco Suicide Prevention				X	X			X	X	X	
San Francisco Food Bank				X			X			X	
Self Help For the Elderly		X									
Seneca Center					X	X					
Shantl Project	X		X	X	X		X		X	X	
Sierra Hospital					X						
Sierra Vista Child and Family Services					X						
Special Services for Groups					X						
St. Helena Hospital					X					X	
St. James Infirmary					X				X	X	
St. Luke's Hospital					X						
St. Luke's Medical Center					X						
St. Vincent de Paul Society		X			X						
St. Vincent School for Boys					X						
Stanislaus Behavioral Health Center					X				X		
Steppingsone		X			X				X		
Stop AIDS Project											
Sunny Hills Services					X						
Support for Families of Children with Disabilities											
Survivors International		X				X					
Sutter Memorial Hospital					X						
Swords to Plowshares					X						
Tenderloin Housing Clinic		X									
Tenderloin Neighborhood Development Corp.		X									
The Justice & Diversity Center of					X	X					
The Bar Association of San Francisco											
Tides Center		X	X		X		X		X	X	
Unity Care Group, Inc.					X						
University of Pittsburgh				X							
University of the Pacific	X			X			X				
Victor Treatment Centers				X							
Volunteer Center of San Francisco				X							
West Bay Housing Corp		X									
West Coast Children's					X						
Westside Community Mental Health Center					X				X		
Women's Community Clinic			X								
YMCA of San Francisco		X			X	X			X	X	
Youth and Family Services					X						
Youth Justice Institute					X						
Youth Leadership Institute					X				X	X	